

Decision Maker: CARE SERVICES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 4th March 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING AND WORK PROGRAMME

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 The Committee is asked to review its work programme for 2014/15, the programme of visits to day centres and residential homes and matters arising from previous meetings.
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2. **RECOMMENDATION**

The Committee is requested to consider its work programme, list of visits and matters arising and indicate any changes that are necessary.

Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council workstream within Building a Better Bromley PDS Committees should plan and prioritise their workloads to achieve the most effective outcomes.
 2. BBB Priority: Children and Young People Excellent Council Supporting Independence:
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Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £373,410
 5. Source of funding: 2014/15 revenue budget
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Staff

1. Number of staff (current and additional): 10 posts (8.72 fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of this Committee to use in controlling their work
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 The Committee's matters arising table is attached at **Appendix 1**. This updates Members on recommendations from previous meetings which continue to be "live". Currently there are seven items listed; items are removed from the schedule as they are completed.
- 3.2 The draft 2014/15 Work Programme is attached as **Appendix 2**. It reflects the areas already identified at the beginning of the year. Other reports may come into the programme or there may be references from other Committees, the Portfolio Holder or the Executive. Meeting dates for 2015/16 are due to be approved by General Purposes and Licensing Committee on 26th March 2015.
- 3.3 The Committee is asked at each meeting to consider its Work Programme and review its workload in accordance with the process outlined at Section 7 of the Scrutiny Toolkit. All PDS Committees are also recommended to monitor the Council's Forward Plan of Key Decisions for their portfolios and to use it for identifying issues for consideration in advance of executive decisions being made.
- 3.4 In approving the work programme Members will need to be satisfied that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of (i) holding the Executive to account, (ii) policy development and review, and (iii) external scrutiny of local services, including health services; and that the programme is realistic in terms of Member time and officer support capacity.
- 3.5 The schedule of visits to care homes and day centres has been updated. The table in **Appendix 3** provides information on the visits and the names of PDS members involved.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous work programme reports

Matters Arising 2014/15 progress summary

PDS Minute number/ title	Committee Request	Update	Completion Date
Minute 134 (A) 29 October 2013 Children's Social Care Recruitment and Retention Strategy	Officers requested to develop proposed scheme and report back to the committee	Added to the work programme	January 2015
Minute 159 22 January 2014 Request for Carry Over of Funding for Public Weight Management Pilot Schemes	Outcomes of the project to be reported to the committee at 3, 6 and 12 months.	Added to Work Programme.	April 2015 Health Scrutiny Committee
Minute 40/1 2 nd October 2014 LD Supported Living Contract Award	Committee visits to be arranged to these schemes.	Added to the schedule of Committee visits	February 2015
Minute 48 11 November 2014 Work Programme	Chairman requested a report on Young Carers	Added to Work programme	To be scheduled
Minute 48 11 November 2014 Work Programme	Members discussed a joint Working Group with Education PDS on Children's Centres.	Working Group met on 1 st December 2014 (as a working group of Education PDS Committee only) and reported to Education PDS Committee on 27 th January 2015.	December 2014
Minute 61 (d) 21 st January 2015 Changes to the Non Residential Charging Policy and Deferred Payments Scheme	A co-opted member requested an easy-read version of the Deferred Payment application form.	To be investigated.	February 2015
Minute 62 (d) 21 st January 2015 Long Term Care for Older People – Extra Care Housing Supply and Demand	Care Homes Working Group to be re-established.		March 2015

Work Programme 2014/15

Title	Notes
Joint Care Services & Education PDS – 25 February 2015 (7pm)	
Care Services PDS - 4 March 2015 (7pm)	
Portfolio Plan Update 2014/15	Information briefing
Housing Priorities Update 2014/15	Information briefing
Care Services Portfolio Budget Monitoring 2014/15	Regular Status report
Capital Monitoring 2014/15	Regular Status report
Bromley Welfare Fund/Essential Household Goods Service	Regular Status report
Update on the Adults Transport Policy Consultation	PH Decision
Supporting LAC in University & Higher Education	PH Decision
Gateway Review of the Social Information Systems	PH Decision
Changes to the Domiciliary Care Contract Framework	PH Decision
Allocations Policy Review Outcomes	PH Decision
KAB Contract Extensions	PH Decision
Bromley Mencap Core Funding	PH Decision
Respite at Home Sitting Service Contract Extensions	PH Decision
Adoption Update – Performance and Grant Drawdown	Executive Decision
SEN and Adults Transport Contract Award	Executive Decision
Draft Disability Strategy	PDS Report
Children’s Pledge	PDS Report
Estate of Jean Castle: Appointment of Nominee	PH Decision (Pt 2)
Health & Wellbeing Board – 26th March 2015 (1.30pm)	
Health Scrutiny Sub Committee – 15th April 2015 (4.30pm)	
HSSC Work Programme	Update
Update from Kings on the PRUH Improvement Plan	Update
Integrated Services Programme (BCF)	Update
Outcomes of the Weight Management Pilot Project	Update
Academic Health Services Networks	Update

Title		Notes
Care Services PDS reports to be scheduled for 2015/16		
Young Carers		
Welfare Reform Update – including Fraud Detection Initiatives		
KAB Contract Overview		
Adult Social Care Gateway Review		
Young Carers		
Review of Foster Carer Payments		
Gateway Reviews – ASCIS CSCIS		
Update on Adults Transport Policy Consultation		
Annual ECS Debt Status Report 2014		

Member Visits – Spring 2015

Establishment Name	Council Members Attending	Date	Time	Status
Sutherland Court (Extra Care Housing)	Cllr Katherine Bance Cllr Kevin Brooks Cllr Peter Fookes	18.02.15 WEDNESDAY	13:30 – 15:30	Completed
Lauriston House Care Centre (Care Home) <i>(Nursing home ONLY – NOT the Rehab Centre)</i>	Cllr Alan Collins Cllr Catherine Rideout Cllr Charles Rideout Cllr Hannah Gray Cllr Mary Cooke Cllr Nicholas Bennett Cllr Peter Fookes Mary Capon (Co-Opted Member)	25.02.15 WEDNESDAY	13:30 – 15:30	Yet to take place
Mindcare Beckenham Day Centre	Cllr Alan Collins Cllr Hannah Gray Cllr Joan McConnell Cllr Katherine Bance Cllr Peter Fookes	04.03.15 WEDNESDAY	13:30 – 15:30	Yet to take place
Beechmore Court (Care Home)	Cllr Hannah Gray Cllr Melanie Stevens Cllr Peter Fookes Leslie Marks (Co-Opted Member)	10.03.15 TUESDAY	13:30 – 15:30	Yet to take place
26 Devonshire Road (Supported Living)	Cllr Peter Fookes Max 1-2 Council Members required to attend	16.03.15 MONDAY	14:00- 15:00 Visit will probably last approx 30-45 minutes	Yet to take place
Fairlight and Fallowfield (Care Home)	Cllr Hannah Gray Cllr Melanie Stevens Cllr Peter Fookes Leslie Marks (Co-Opted Member)	23.03.15 MONDAY	13:30 – 15:30	Yet to take place